

For your application to be processed, please answer all questions (including the reverse side)

## Agent Details

ThomsonGrant

Domain LPO  
PO Box 33341  
Melbourne VIC 3004

Phone: (03) 9021 0870  
E-mail: application@thomsongrant.com.au  
Internet: www.thomsongrant.com.au

## Property Details

Address

Suburb Post Code

Weekly Rental Amount \$

Preferred Lease Term Years Months

Preferred Commencement Date / /

Number Of Other Applicants To Occupy The Property Adults Children

Pets Yes / No Type/Breed

## Personal Details

Title Dr / Mr / Mrs / Miss / Ms Given Name

Surname

Date Of Birth / / Age

Drivers Licence Number State Expiry /

Passport Number Country

Pension Type (If Applic.) Pension Number

Please Attach Two Forms Of Identification  Tick When Attached

Home Phone Work Phone

E-mail Mobile

Occupation

Current Address

Suburb Post Code

## Emergency Contact (Not Residing With You)

Given Name Surname

Relationship Contact Phone

Address

Suburb Post Code

## Payment Details

Our agency only accepts payment of rent via direct deposit into our trust account, bank cheque, money order or credit card (surcharge applies).

Under no circumstances will personal cheques or cash be accepted.

Keys will not be provided until the tenancy agreement has been signed by all applicants and the entire bond and first months rent has been paid upfront.

## Free Utility Connections

YourPorter is a FREE service connecting utilities and other services. If your application is approved, YourPorter will call you to confirm your details by the next business day. PLEASE SELECT BELOW to indicate services you would like connected:

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> ELECTRICITY | <input type="checkbox"/> GAS              |
| <input type="checkbox"/> TELEPHONE   | <input type="checkbox"/> PAY TV           |
| <input type="checkbox"/> INTERNET    | <input checked="" type="checkbox"/> WATER |

**YourPorter**  
Connections, at your service.  
Ph. 1300 400 600 Fax. 1300 326 468  
service@yourporter.com.au  
www.yourporter.com.au

### DECLARATION AND ACCEPTANCE:

I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter to contact me for the connection and disconnection of services as offered by YourPorter. I/We acknowledge that if I/We do not provide my/our personal information, YourPorter will not be able to provide its services to me/us. YourPorter will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth). I/We consent to YourPorter and its Agents disclosing my/our personal information to providers of the services I/We have indicated above that we would like to connect for the connection of those services and the disconnection of any existing services. I/We consent to YourPorter disclosing connection confirmation details to the Agent. I/We acknowledge that the Agent, its employees and YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter will otherwise collect, hold, use and disclose personal information in accordance with its privacy policy, which is available at [www.yourporter.com.au/general/privacy-policy/](http://www.yourporter.com.au/general/privacy-policy/) and which sets out how to access and correct the personal information that YourPorter holds and how to lodge a complaint relating to YourPorter's treatment of personal information. YourPorter is a free service, but I/we acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees). I/We acknowledge that neither YourPorter nor the Agent accept any responsibility for any delay in or failure to arrange or provide for any connection or disconnection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

Signature Date / /

## Tenancy Disclosure Statement and Declaration

ThomsonGrant is committed to respecting the privacy of the personal information it collects to carry on its business and to comply with the National Privacy Principles set out in the Privacy Act 1988 (Cth) (The Privacy Act). This policy sets out ThomsonGrant's commitment to compliance and details how that commitment is to be carried out. ThomsonGrant collects personal information from its clients for the purpose of carrying out its functions and activities as estate agents and property managers. Any information we collect about you will be made available to you at your request. The information collected on this Residential Tenancy Application Form is required to assess your suitability to lease the premises. To do this, it is necessary to disclose your personal information to others. We are unable to do so without your knowledge and consent. The people and organisations we may disclose your personal information to include the proposed landlord and their legal representatives and mortgagee, your current and previous landlord, your bank, your current and previous employer, your referees, your emergency contact, maintenance and trades people, rental bond authorities, residential tenancy tribunals, collection agents, other estate agents, utility service providers (gas, electricity, water, phone), and the National Tenancy Database Pty Ltd ('NTD'). NTD must also comply with the Privacy Act. NTD collects personal information to provide its members and others (including licensed estate agents, NTD's parent company, Collection House Ltd and its subsidiaries or related entities, and credit bureaus). NTD collects historical tenancy and public record information on individuals and companies who lease residential and commercial property from or through licensed estate agent members of NTD. NTD also provides credit information on companies and directors applying for commercial leases. If you do not consent to the handling of your personal information in the manner described, we will not be able to process your application. If you have any questions or feedback about privacy or feedback about privacy or wish to make a complaint about the way in which ThomsonGrant has handled your personal information, please contact us by writing to ThomsonGrant, Domain LPO, PO Box 33341, Melbourne VIC 3004 or by phoning (03) 9021 0870 or e-mail [hello@thomsongrant.com.au](mailto:hello@thomsongrant.com.au)

I acknowledge that this is an application to lease this property and that my application is subject to the owners approval and the availability of the premises on the due date. No action shall be taken against the landlord or agent if the application is unsuccessful or should the premises not be ready for occupation on the date for whatever reason. During my inspection of this property I found it to be in reasonably clean condition and I accept the property in the current condition.

Signature Date / /

**BOTH SIDES OF THIS RESIDENTIAL TENANCY APPLICATION FORM MUST BE COMPLETED**

**Applicant Tenancy History**

How Long Have You Lived At Your Current Address?      Years      Months

Name Of Landlord/Agent

Landlord/Agent Phone Number

Rent Paid Per Month \$

Reason For Leaving

Was The Bond Returned In Full?    Yes / No    If No, Specify Why Below

Previous Residential Address

Suburb      Post Code

How Long Did You Live At This Address?      Years      Months

Name Of Landlord/Agent

Landlord/Agent Phone Number

Rent Paid Per Month \$

Reason For Leaving

Was The Bond Returned In Full?    Yes / No    If No, Specify Why Below

**Employment Details**

Are You Currently Employed?    Yes / No      Self Employed?    Yes / No

Employer's Name

Employer's Address

Suburb      Post Code

Contact Name

Contact Phone

If Self Employed, Accountant's Name

If Self Employed, Accountant's Contact Phone

Employment Type     Full Time     Part Time     Casual

Length Of Employment      Years      Months

Gross Income (Excluding Superannuation) \$      per week / \$      per month

**Previous Employment Details**

Occupation

Employer's Name

Employer's Address

Suburb      Post Code

Contact Name

Contact Phone

Length Of Employment      Years      Months

Gross Income (Excluding Superannuation) \$      per week / \$      per month

**If You Are A Student, Please Complete The Following Section**

Institution Name

Course Being Undertaken

Course Length      Years      Months      Full Time / Part Time

Student Number

Campus Contact Name

Campus Contact Phone Number

Parents Name

Parents Phone Number

Parents Address

Suburb      Post Code

Gross Income (Excluding Superannuation) \$      per week / \$      per month

Will You Be Providing A Parental Guarantor Letter?    Yes / No

**Professional / Personal References**

1. Professional Reference Name

Relationship      Phone

Notes

2. Personal Reference Name

Relationship      Phone

Notes

3. Personal Reference Name

Relationship      Phone

Notes

**Notes**

**How Did You Find Out About This Property?**

Rent List     realestate.com.au     domain.com.au     reslia.com.au

thomsongrant.com.au     Relocation Agency

Other (Please Specify)